



Park City Prep Charter School

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Board of Directors Meeting – June 13, 2012

Minutes

Attending: Bruce Ravage, John Bryk, Lauryn Conti, Lorraine Moore, Tiffany Johnson
The meeting is called to order at 6:00pm.

- Public Session – No members of the public are in attendance.
- The May 9, 2012 Minutes were unanimously approved.
- Financial Report - May 2012
 - Balance Sheet
 - Profit & Loss

Everything checks out. The finance committee met before the meeting and found that everything is in order.

As our staff becomes more experienced, their salaries increase; as a result, we are not showing the same surplus as in prior years. Although we are getting increases in the next 3 years, the largest being this year, of \$1,100 per pupil, we are incurring increases in our expenses for the next year. The most significant staff member increase is based on the inclusion of a new position, (a teacher coach) which will come in at high salary. We are looking at adding about 35,000 or increased salaries. We will incur about \$30,000 increase in rental fees for the added cafeteria space on the first floor. We are also going to be paying more for health benefits for students, utilities etc. Over the next three years, the increases we are getting will do little more than enable us to continue at the same level of operation as before the increases. We can continue working at a good level of operation, but must still be prudent about our spending. We cannot predict the political or economic landscape will be going forward.

- Director's Update
 - Legislative Update: SB-458 (formerly SB-24)
 - Staffing for 2012-2013

There has been some turnover in staff this year, but all positions have been filled with highly-qualified individuals. For the coming year, we will have new people on staff for the following positions:

1. Grades 7 & 8 English (2)
2. Grade 6 Math & Science (1)
3. Grade 7 Math (1)

We also are in the process of hiring a language arts teacher coach.

The Board unanimously approved all new hires.

- High School Acceptances

We have another student going to Greens Farms Academy. Two of our graduates are A Better Chance (ABC) scholars, as well, with one going to Hopkins School in New Haven and the other going to Ridgefield High School. Two-thirds of our graduates this year will be attending public “choice” or private high schools next year.

We also had more of our graduates earning academic honors this year than ever before.

- Charter Improvement Partners – Meeting with Teachers

Charter Improvement Partners came back and met with the staff. They conducted their same survey with the general staff that they had done with the Board at a prior meeting. The results of the survey will be discussed further when we reconvene in the fall, which may give us direction in the coming year. Bruce and Lorraine have a meeting set up with potential, new Board members. We hope that our working with Charter Improvement Partners will strengthen our Board and our school.

- IT Services

We increased spending this year on IT services. Our IT service provider (CMIT) suggests we increase our flat payment to \$5,000-\$6,000 per month. Mr. Ravage suggests we see what the next month brings. By increasing our monthly hours, CMIT promises us prioritized service. The Board believes that we are justified in spending more in order to maintain and grow the level of technology it is our mission to deliver.

The I Pad count on the form is inaccurate and will be updated from 50 to 125 I Pads.

- The search for a new site for the school continues while we continue to upgrade our present location.

- Old Business

- Salaries for 2012-2013

The Board approved \$35,000 in increases for the staff.

- Performance bonuses were also approved by the Board, pending final determination of the amount of the bonuses, of which Bruce will get the Board’s approval before issuing.

- Priorities for 2012-2013 include increased professional development and alignment of our curriculum with the new Common Core Standards.

- New Business:

- A revised “Staff Absence Policy” was approved.

- Charter School National Conference: June 19-22

The Board approved Bruce’s attendance at the Charter School National Conference in Minneapolis, Minnesota.

- Drama Club Trip to Broadway: June 27

The Board approved the drama club trip to attend a Broadway musical on June 27th.

- Commencement Ceremony: Thursday, June 14th at 6:00 pm
- Tomorrow is “Global Impact Day” at Park City Prep Volunteers from the Neilson Company will be working with our students painting a mural, planting a garden and participating in nutrition classes.
- For the coming school year, the Board needs to add a new teacher co-representative and a new parent co-representative to replace those two members who are leaving the current Board. In addition, we are seeking to add additional community representatives.

Bruce thanked the Board of Directors for their support and assistance in making our school so successful.

The meeting adjourned at 7:17pm.

Next Meeting: Thursday, September 20, 2012